



RG PRODUCTIONS

PHOTOGRAPHY VIDEO

QUINCE DATE: \_\_\_\_\_

## RG Productions Wedding Photography Agreement

Fill in the following information, read and initial pages 1-10 Productions is not responsible for mistakes due to missing or incorrect information.

**QUINCE's name:** \_\_\_\_\_

Address: \_\_\_\_\_

Email \_\_\_\_\_ Cell: \_\_\_\_\_

**PARENTS's name:** \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Cell: \_\_\_\_\_

**Ceremony Date:** \_\_\_\_\_

**Ceremony Time:** \_\_\_\_\_

Name of venue: \_\_\_\_\_

Address: \_\_\_\_\_

**Reception Date** \_\_\_\_\_

**Reception Time:** \_\_\_\_\_

Name of venue: \_\_\_\_\_

Address: \_\_\_\_\_

NOTES: CEREMONY COVERAGE BEGINS AT \_\_\_\_\_ CEREMONY BEGINS AT \_\_\_\_\_

CEREMONY COVERAGE ENDS AT \_\_\_\_\_

RECEPTION COVERAGE BEGINS AT \_\_\_\_\_ RECEPTION COVERAGE ENDS AT \_\_\_\_\_

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\_\_\_\_\_ PACKAGE

1 or 2 photographers / 1 or 2 videographers

Hours photographer and or videographer on Day Of? \_\_\_\_\_ 1 or 2 camera setup \_\_\_\_\_

**Q 30 MINUTE PHOTO SHOOT**

40x60 Framed Portrait: \_\_\_\_\_ 30x40 Framed Portrait: \_\_\_\_\_ 20x30 Framed Portrait: \_\_\_\_\_

20x24 Framed Portrait: \_\_\_\_\_ 16x20 Framed Portrait: \_\_\_\_\_ 11x14 Framed Portrait: \_\_\_\_\_

**UP TO 400 DIGITAL IMAGES FOR DAY OF EVENT**

Wedding Album: \_\_\_\_\_ 4x6 prints

Blu-Ray: \_\_\_\_\_

Additional copies of BLURAY: \_\_\_\_\_

**UP TO 1.5 HOURS OF VIEWING TIME**

Wedding album and Video ready within 60 business days of event....

Projected Ready Date: \_\_\_\_\_

Business days are Monday through Friday.

**Agreement/Jurisdiction:** The person(s) whose signature(s) appear on this contract, known as "Client", agree that RG Productions shall provide services to photograph theirv Quinceañera and related events to the best of its abilities, in the manner described in this document. This is a binding contract which incorporates the entire understanding of the parties, andv any modifications must be in writing, signed by both parties, and physically attached to the original agreement. The laws of the State of Texas shall govern this contract, and any resulting arbitration shall take place within Dallas County, Texas. Client assumes responsibility for all collection costs and legal fees incurred by RG Productions should enforcement of this contract become necessary. In the event that any part of this Agreement is found to be invalid or unenforceable, the remainder of this Agreement shall remain valid and enforceable. Any failure by one or both parties to enforce a provision of this Agreement shall not constitute a waiver of any other portion or provision of this agreement.

**Retainer and Payment:** Client shall reserve the time and date of services by signing and returning this contract along with a non-refundable, non-transferable reservation retainer of \$ \_\_\_\_\_. No date is retained until the contract and retainer are received. The balance due for the photography services must be paid in full no less than 30 days before the event date. Additional \$25 per week that full balance is not paid by client will be automatically billed to the balance of this contract. In the event Client fails to remit payment as specified, RG Productions shall have the right to immediately terminate this Agreement with no further obligation, retain any monies already paid, and not attend this event. Returned checks will be assessed a \$50 non-sufficient funds fee, and all future purchases/payments must be paid by Cashiers Check.

**Cancellation:** If for any reason Client cancels this contract before the wedding date, RG Productions will keep the Retainer and or all monies. Cancellation must be made in writing, signed by the contracted party, and sent via Certified Mail by the United States Post Office. If Client fails to supply written cancellation as specified before the wedding date or cancels within 30 days of the wedding date, Client shall be required to pay the full balance due.

**Reschedule:** In the event that Client reschedules the wedding and RG Productions is able to rebook the original wedding date, Client will receive credit for all monies already paid. A new contract may be required. The new package price will reflect pricing in effect when the date change occurs. In the event that Client reschedules the wedding and RG Productions is not able to rebook the original wedding date, Client forfeits the retainer but will receive a photo credit for all other monies paid. Credit may be applied to wedding coverage within one year of original date provided RG Productions is available.

**Liability:** If RG Productions or its agents is unable to perform any or all of the duties herein for any reason, including but not limited to, fire, transportation problems, acts of God, accident, illness, or technical problems, and if he cannot provide another competent professional, all money received by RG Productions, minus expenses, will be returned to Client, and RG Productions shall have no further liability with respect to this agreement. This limitation of liability also applies to any loss/damage of photographs or failure to deliver photographs for any reason. Liability for a partial loss of photographs shall be pro-rated based on the percentage of total. The sole remedy for any actions or claims shall be limited to a refund whose total amount cannot exceed the total monies paid by Client under this Agreement during the time preceding the date on which such liability arises.

**Digital Storage:** Upon receipt of a photo digital storage, Client accepts all responsibility for archiving and protecting the photographs. RG Productions does not permanently archive image files. RG Productions is not responsible for the lifespan of any digital media provided or for any future changes in digital technology or media readers that might result in an inability to read discs provided. It is Client's responsibility to make sure that digital files are copied to new media as required. In the event client request additional copies of DVD, fee of minimum of \$15 or \$5.00 per month from initial possession of DVD.

**Pricing:** Services or merchandise not included in this initial contract will be sold at current price when an order is placed. All prices are subject to change at any time without notice. Credit vouchers have no intrinsic cash value and may only be applied toward merchandise purchased from RG Productions. All print/album credits and sessions must be used within 6 months of deliverance or RG Productions may substitute a product of reasonable value to fulfill any outstanding credit balance. Bridal shoot consist of 30 minutes. Time begins at scheduled time. Additional fees incur after initial 15 minutes and are automatically billed at \$125 per hour minimum to the balance of this contract.

**Additional Hours:** Additional time may be requested by client to cover event. Rate is \$125 per hour per photographer/videographer. Client agrees to pay for additional time at or before the scheduled event. In the cause of extended time required during a portion of event being photographed, the photographer/videographer shall continue to shoot, bypassing the contracted time and continue at the rate of \$125 per hour per photographer/videographer, unless otherwise instructed within this contract. In the event that client extends their photo shoot time on the day of event, the time extended shall be deducted from total time contracted for the event photography or client may be charged at \$125 per hour per photographer.

**Responsibilities:** Unless agreed upon in advance, RG Productions shall be the exclusive photographer retained for the event. RG Productions may bring assistants at its discretion. Other vendors as well as semiprofessional photographers must not obstruct or interfere with the official production and are not allowed to take any still photos during formal sessions. Wedding guests may take photos, but it is the responsibility of Client to prevent family and friends from interfering with RG Productions' duties. RG Productions is not responsible for compromised coverage due to causes beyond his control such as other people's camera or flash, the lateness of the bride, groom, family members and bridal party members or other principles, weather conditions, schedule complications, rendering of decorations, or restrictions of the venues or officiate. RG Productions is not responsible for existing backgrounds or lighting conditions which may negatively impact or restrict the photography coverage. Client agrees to confirm the schedule one-week prior to the event and to send the RG Productions a copy of the invitation prior to the wedding. Notification of any changes in schedule or location must be made in a timely manner. Changes must be made by email for documentation purposes. If email is sent, confirmation of receipt must be obtained.

Portraits must be picked up the Saturday before scheduled event. Easels are available for use, with a deposit of \$60. Deposit will be returned upon return of easel. Clients may pick up Portraits on designated Saturday between the hours of 12pm and 2pm.

**All correspondence in reference to contracted event must be made by email, unless otherwise mentioned in this agreement. RG Productions will respond within a 24 hour period of receipt of email.**

**Harassment:** Ensuring the appropriate behavior of all guests and other persons at the wedding and other events covered by RG Productions shall be the responsibility of Client. In the event RG Productions or its employee experiences any inappropriate, threatening, hostile or offensive behavior from any guest or other person at the wedding or other event (including, but not limited to, unwelcome sexual advances and verbal or physical conduct of a sexual nature) then the following process shall be followed: first offense: a verbal warning will be issued to a family member of the client; second offense: the offending person will be required to leave the wedding or event; third offense: RG Productions will end wedding coverage immediately and leave the event, RG Productions shall be entitled to retain all monies paid hereunder and client agrees to relieve and hold RG Productions as a result of incomplete wedding or event photography coverage.

**Coverage:** RG Productions Photographers will provide coverage for the dates, locations and continuous hours specified in this Agreement. Additional travel or coverage hours may be added by agreement on the wedding day and must be paid in full before any photos or products are released to the Client. Every reasonable effort will be made to take requested pictures, but no specific pose or photograph can be promised. Any lists supplied will be used for organizational purposes only. Images determined by the RG Productions to be substandard or duplicated may be edited out. RG Productions will use its professional judgment and sole discretion to select which photos to deliver. Such selection shall constitute all images that will be made available to Client.

**Video Coverage:** RG Productions videos will attempt and abide by the following structure:

Intro Titles

2 – 3 minutes of Pre-ceremony

Up to 1 Hour of ceremony

2 – 3 minutes of Post-ceremony

2 – 3 minutes of Dinner

2- 3 – FULL Mariachi songs

Full Presentation – coverage of traditional gestures, aspects of the event (toast, cake, etc...)

10 – 15 minutes of music dance coverage

3 – 5 minutes of candid

Closing Titles

**Image Processing/Printing:** All images offered to client are of 200k files size, suitable for internet based usages. Unless agreed upon prior to any editing work, discs and/or proof sets may contain a mixture of color, black and white, and selective color images. Editing and processing pertains images utilized to Wedding Album. Limited color correction and/or retouching are included at RG Productions' discretion. Client may request further changes for an additional charge. RG Productions is not responsible for any prints that are not ordered directly from him. For best results, clients with the digital negatives (DNG) files should order their prints through RG Productions. High resolutions image files are available at additional fees.

The Thorough the Years video requires a minimum of 50 images to be provided by client. Client to provide 50 individually scanned, and numerically ordered in preferred order; images at least 30 days prior to scheduled event. Additional charges will be incurred after 30 day deadline, at \$ 35 a week and automatically billed to the balance of this contract. Images must be received with 3 song playlist, if playlist is not included, RG Productions will provided songs at RG Productions discretion. Should client request RG Productions to scan any image the fee associated is \$2.00 per scan. RG Productions holds no liability to said images should the images be lost, stolen or damaged.

**Model Release:** This contract serves as a model release giving the Photographer the irrevocable right to use the photographs in all forms and in all media and in all manners, without any restriction as to changes or alterations, for advertising, trade, promotion, exhibition, or any other lawful purposes. The Photographer can grant use of the images to third parties and all compensation for use and credit for the images remain the property of RG Productions. Client waives any right to inspect or approve the photograph(s), finished version(s) incorporating the photograph(s), or the use to which it may be applied, including written copy that may be created and appear in connection therewith. This release is binding on the Client, their legal representatives, heirs, and assigns.

**Copyright:** All photographs taken by RG Productions is their property, will remain their property and is protected by United States Copyright Laws (USC Title 17). Client hereby waives any claims for ownership, income, editorial control and use of the images. Violators of this federal law will be subject to its civil and criminal penalties.

Taxable Coverage Price	\$ _____
Travel	\$ _____
Other Charges	\$ _____
Subtotal	\$ _____
Sales Tax (8.25%)	\$ _____
Grand Total Due	\$ _____
Less Retainer (\$ _____ of total)	\$ _____
Balance Due 30 days prior to Wedding date.	\$ _____



I have read, understand and agree to the terms and conditions of this Agreement. Each person signing as Client below shall be fully responsible for ensuring that full payment is made pursuant to the terms of this Agreement.

Agent \_\_\_\_\_, acting as and on behalf of RG Productions

Date: \_\_\_\_\_

Client: \_\_\_\_\_ Date: \_\_\_\_\_

Client: \_\_\_\_\_ Date: \_\_\_\_\_